



**Grampound with Creed War Memorial
Recreation Ground and Public Hall**

**Minutes of the Trustees meeting held on
Wednesday 20th March 2019 at 20:00**

AGENDA ITEM	ACTION
Present: Dean Jenkins (in the chair), Mark Taylor, Simon Fann, John Ward, Tony Bowden, Lynda Cash, Richard Pryor, Lizzie Molden, Kay Chapman (taking minutes)	
1. Apologies for absence: Alison Ryves, Cat Evans, Richard Kitson	
<p>2. Minutes of the last meeting: Approved.</p> <p>MT confirmed the mower servicing has been done.</p> <p>SF confirmed the music license is in place, so the hall is fully compliant.</p> <p>DJ clarified that the problem with the drains is in the showers and that attention with a screwdriver is needed to remove a cover.</p> <p>MT confirmed the successful nomination of Sarah Daniel for a Good Citizen Award and asked for input for his award speech.</p> <p>The Wine Tasting Call My Bluff was added to this evening's agenda.</p>	All/MT
<p>3. Financial Report MT:</p> <p>Trustees received accounts via email. MT reported accounts are healthy. Invoices have been issues to the school and the Parish Council. Deposits for the stalls at the Easter Craft Fair have been received.</p>	
<p>4. Hall report SF:</p> <p>SF detailed the up-coming bookings. KC suggested circulating information about the children's show in July to the local MATS.</p> <p>SF said not as many had re-joined the Film Club. The Film Club has its own Facebook page that lists the films showing.</p> <p>Inspection logs are up to date. Nothing to report.</p> <p>PAT testing is pending.</p> <p>Cornwall Youth Theatre made full use of the new LED lighting.</p> <p>SF said he would approach Griggs again about advertising.</p>	LM/KC SF
<p>5. Administration</p> <p>a) Grantscape bid: MT apologised for the late submission confirmed it and gone to the moderators.</p> <p>b) Village Welcome Packs: MT informed trustees that the Clerk to the Parish Council is in the process of contacting all groups asking them to update their details that go in to the packs. DJ and SF are doing this for the hall.</p> <p>MT confirmed the Parish Meeting is at 19:30 on 8th April 2019 in the hall. DJ and SF to present on behalf of the hall. (KC is available if needed).</p> <p>c) Defibrillator: KC asked for Trustees to email her with dates to avoid so that she can arrange the training.</p> <p>MT confirmed that the signs have been purchased.</p> <p>d) Reports of accidents: It was agreed to ensure the broom is accessible so that groups can make sure the floor is safe for their activity. This applied especially to Tae Kwon Do.</p> <p>SF reported that since 2012 there have only been 5 accident reports.</p>	DJ/SF DJ/SF/KC

It was agreed to have this as an annual agenda item.	
<p>6. Fundraising & Events</p> <p>a) Craft Fair: RP confirmed there is a waiting list for stalls at the Easter Craft Fair. AR will circulate rota requests for the cash desk. Publicity will need to be circulated as usual.</p> <p>b) Antiques Fair: MT confirmed this event brings the hall around £500/month. Parking can be difficult. LC suggested having a board on the cash desk reminding people of the 50p entrance fee. This was agreed. Any concerns that arise to be passed to Val and Dudley and discussed with them.</p> <p>c) Film Club: already discussed in the Hall Report, item 4 on the agenda.</p> <p>d) Beer Festival 2019: MT confirmed no glasses need to be ordered for next year as we have plenty in stock. This year costs rose due to artists' fees and banner refurbishment. Footfall was not dissimilar to last year but spending per head was down, so the event did not quite break even. Feedback was generally positive and it was agreed to re-think the food for next year and re-brand as Grampound Beer and Music Festival with detail of the bands being advertised in advance. Cost saving ideas: JW will get a price for refurbishing the banners. Tremethick Brewery have agreed to provide the bar facility.</p> <p>e) Wine Tasting Call My Bluff: This is a ticketed event with 50 available. Tickets are available in the shop. Publicity through the usual channels, including the radio thanks to RK.</p>	<p>AR</p> <p>LC</p> <p>JW</p> <p>RK</p>
<p>7. Future developments:</p> <p>RP reported on preparations for the Yarn Bombing. CE has contacted Taunton to for information. There are ten people involved and there is a call out for wool donations via the shop.</p>	
<p>8. Maintenance</p> <p>a) Progress on repairs and painting the Hall externally and internally: External painting is postponed until the building can be cleaned. Good weather is needed so that a cherry picker brought in.</p> <p>Internally the painting is progressing. Please let TB know names of any more volunteers.</p> <p>It was agreed to aske Alison Hawken to deep clean the gents toilets so that they can be painted.</p> <p>Concrete sleepers have been placed over the collapsed man-hole cover in the corner of the playing field. TB volunteered to 'phone SW Water to ascertain who is responsible for the manhole cover.</p>	<p>TB/DJ/SF/JW</p> <p>SF</p> <p>TB</p>
<p>AOB</p> <p>The 100 Club was drawn. Bob Egerton and Nigel Stephens were the winners.</p> <p>LC asked about the glass cabinet in the foyer and if it could be refreshed.</p> <p>TB suggested a 90 minute limit on meetings. This was agreed.</p> <p>Concern was raised about the amount of items missing from the kitchen, in particular cutlery.</p>	
<p>Date and time of next meeting: 20:00 Wednesday 15th May 2019</p>	