

**Grampound with Creed War Memorial Recreation Ground and
Public Hall**



**Minutes of the Trustees meeting to be held in the Committee
Room on Wednesday 21st September 2016 at 7:30 pm**

AGENDA ITEM	Action
Present: Helen Bunt (HB), Kay Chapman (KC), Sarah Daniels (SD), Cat Evans (CE), Simon Fann (SF), Richard Pryor (RP), Alison Ryves (AR)	
1. <u>Apologies for absence</u> – Bob Egerton (BE), Victoria Ling (VL), David Taylor (DT), Mark Taylor (MT)	
2. <u>Minutes of meeting</u> - held on 20 th July 2016 – Noted that RP was missed off the list of those present at the meeting. Minutes agreed.	
3. <u>Financial Report</u> <ul style="list-style-type: none"> - Anticipated income for year end looks positive. - HB to check with MT date for AGM, bearing in mind lead in time to announce the AGM 	HB
4. <u>Hall Report</u> <ul style="list-style-type: none"> - SF thanked everyone for supporting and running the weekend events to enable him to be away at the weekend. Show was a success, but noticing a trend of very few advance sales and more and more walk-ups. - SF went through upcoming shows, roughly x 2 a month. SF to circulate up-to-date list. - Flamenco Night on 26 November: it was decided to have a licence for alcohol on that night, and nibble pots. - There is also a 2 hour workshop being offered separately from 2.30 -4.30pm that day. We want to promote this workshop to students studying dance. To get in touch with Helen Tiplady at H4C Youth Dance, St. Austell, Truro College, Falmouth Uni, & MAT offices to try and get advance ticket sales. - Let pub know that workshop is happening and may be people wanting to eat in between workshop and show. - Bowling club racing night next Friday: HB to open up the hall for them. SF to give HB contact as he is away. - Transition market on Saturday. 	SF/CE/KC SF SF SF
5. <u>Fund raising</u> <ul style="list-style-type: none"> a) Friends membership – income up on last year. b) Craft Fair – 4 new stallholders confirmed for Oct. Shake up next year: only have stalls that make goods, not bought in. Charging £12 per table (all same sized tables) payable in advance, non-refundable. Not taking 10% commission. Changing dates to include a Saturday Potential dates for next year: 4-8 April, 15-19 Aug, 24 – 28 Oct. SF to check Hall diary c) Website: BE obtained domain name Grampound Village Hall, and has created a draft website which he is happy to keep up to date. It was agreed that the site was clear, concise, and easy to navigate and would be adopted as soon as possible. There would be a link page from the current village site and also the proposed Parish Council website then it goes live. A vote of thanks to Bob was noted. Anything to do with updating website send through to BE. 	AR/RP SF

<p>d) Beer festival – All entertainment is booked for the weekend 3-4 Feb, and will be as follows: Friday night: Carole Bannister (Dulcimer) then Sarah McQuaid Saturday: Andy the Crooner, Mikkie Berg, The Village People, finishing with McQuarrie & Toms Agreed a good quality of varied music. Some discussion around getting in touch with artists for 2018 already.</p>	
<p>6. <u>Future Development</u></p> <ul style="list-style-type: none"> - Ham Field update: Mostly done, furniture and picnic tables in, grass cut, schools shelter is going in next week. Trees and signage left. - Trees: Invite people to sponsor a tree, or buy shares in a tree (similar to the village shop share scheme). HB to apply to Woodland Trust for some free tree seedlings in Spring and liaise with SD re purchase of mature trees. - Signage: decided to have an oval sign made of wood with inscription ‘Welcome to the Ham Community Field’ and a separate picture sign to indicate no dogs. These would be attached to the larger gate. HB to speak to Trevor at Produce Market for some quotes. 	<p style="text-align: center;">HB HB/SD HB</p>
<p>7. <u>Maintenance</u></p> <ul style="list-style-type: none"> a) Boiler update: flue rusted through, condensation around gas pipes in boiler, had new boiler fitted, turned out primary pump knackered, had boiler commissioned, and in order to get compliance we will need to update the failsafe in case of fire. b) All compliances issues are done, including being signed up for data protection. SF to arrange Fire Alarm safety checks and maintenance of extinguishers. c) Playground maintenance update Ropes are no longer deemed safe as playground equipment, and the posts in the ground are made of soft wood so are rotting. HB presented 3 options all costing approx. £1200 for comparison to replace this piece of equipment: (1) A double-sided A frame of approx. 5 ft apex height. One side 5 parallel logs, the other side a climbing frame. Suitable for Ages 4+ (2) A basic wooden climbing structure. Suitable for Ages 7+ (3) Hanging metal bars, three differing heights. Suitable for Ages 7+ It was decided that we would go with Option 1 as best value for money and most user friendly. HB to go ahead and order the piece of equipment. d) Copper Beech Tree: Asked by cottage opposite to look into having the tree cut back. However, there is likely to be a TPO (Tree Preservation Order) on this tree and from the tree inspection report (Jan 2016) it is deemed to be perfectly healthy, no action needed. HB to respond to them with detail from the report. e) HB asked for a clean up day (washing windows outside), cleaning gutters, picking up litter, leaves etc. All agreed to help. SF to email dates of shows and parties at the hall so we can find a date that doesn’t clash. 	<p style="text-align: center;">HB SF HB HB ALL</p>
<p>8. <u>Contractual matters</u></p> <ul style="list-style-type: none"> a) Land registry- no further progress b) Bowling club- no further progress 	
<p>9. <u>AOB</u> None.</p>	
<p>10. <u>Date of next meeting</u> Wednesday 19th October 2016 All agenda items to be with the chair/secretary by 8th October 2016</p>	