



**Grampound with Creed War Memorial
Recreation Ground and Public Hall**

**Minutes of the Hall Committee Meeting held
on**

11th May 2021

AGENDA ITEM	ACTION
Present: Dean Jenkins, Kay Chapman, Mark Taylor, Simon Fann, Richard Pryor, Alex Hewitt, John Ward, Cat Evans, Donald Ford and Lizzie Molden (taking minutes)	
1. Apologies for absence: Alison Ryves	
2. Minutes of the last meeting: Approved. AH to contact Bob Egerton about publishing minutes.	AH
3. Financial Report a) All attendees received the accounts prior to the meeting, via Microsoft Teams. In the past financial year, we have received £17,000 in grants and donations, not including the GrantScape bid for the storage container. The accounts show a total cash holding of £61,000. b) DJ to arrange a financial planning meeting within the next two months, for discussing reserves and considering long term planning for buildings and maintenance costs. The hall floor is due for complete renovation. The approximate cost of this would be £6,000.	DJ
4. Hall Report a) All attendees received an email from C Fylm, via SF, prior to the meeting. This included details of their reopening, as of Monday 17 th May. To encourage the film screenings, C Fylm are now charging £10 per screening, as opposed to the usual £25. The titles include 'Bait', 'Parasites' and 'Knives Out'. All Trustees agreed that it would be a good idea to organise and promote a screening after 21 st June, to support the community in its social recovery, post pandemic. SF to organise this. b) There are still COVID-19 restrictions in place on regular hiring and events. c) All Trustees agreed on invoicing the Rainbows, Brownies and Guides with a smaller fee for this term – as requested by them – as they have been unable to use the hall for a proportion of this hire period, due to the Girlguiding UK COVID-19 risk assessment.	SF
5. Decisions a) COVID-19 Updates: The hall risk assessment is up to date and in line with the Government guidance. SF will look at any updated guidance on 17 th May and disseminate to Trustees, as appropriate. AH led thanks to SF for his work in putting together the COVID-19 paperwork and documentation for the hall, throughout the pandemic. b) Maintenance: On initial inspection of the pump in the hall, Sureflow identified an issue and turned the pump off. As hot water was needed for the school and the Craft Fair, the pump was then turned back on; upon which, the issues did not seem to persist. SF asked Sureflow for a quote for the pump. They have been to inspect the pump again since, but we are still waiting to hear from them with a quote. The specific issue with the pump is unclear, but the committee will address it, once they have received a range of quotes. AH to recirculate all quotes, which will be voted on by Trustees. Votes will predominantly take place on Microsoft Teams using the Polls application. It was agreed by all Trustees that the Trustee who has arranged the poll should chase up any outstanding votes.	SF AH

