



**Grampound with Creed War Memorial
Recreation Ground and Public Hall**

**Minutes of the Trustees meeting held on Wednesday 21
March 2018**

AGENDA ITEM	Action
<p>Present: Kay Chapman, Helen Bunt, Sarah Daniel, Bob Egerton, Cat Evans, Simon Fann, Richard Kitson, Richard Pryor, Alison Ryves, Mark Taylor and Annette Egerton (taking minutes)</p>	
<p>1. Apologies for absence – Dean Jenkins</p>	
<p>2. The meeting was welcomed by Vice- Chairman, Bob Egerton Minutes of the last meeting: Minutes agreed. Matters arising: SF contacted Probus News regarding advertising Grampound’s Film Club in their What’s On column and was advised to send the details each month and it would be added if there was room. It was decided to put a notice in the garage at Probus.</p>	SF
<p>KC took over the Chair on her arrival. 3. Financial Report MT: MT circulated a financial report (attached) and reported that he had invoiced the school for the second half year’s rent, paid most of money owed for work on the lights and said that volunteers were required in late May early June for painting. MT said that a change in bank signatories from VL to KC was yet to be completed.</p>	MT
<p>4. Beer Festival 16 & 17 February: MT circulated a profit and loss account for the very successful Beer Festival. He said it had now become an important annual village event. A healthy profit surpassed last year’s event. HB reported that one of the advertising signs in the village was missing and that a few new ones would be required for next year. KC on behalf of the Trustees thanked MT and other Trustees for making the event the great success it was with a good choice of beers and cider, very good musical acts and excellent food. Next year look at the possibility of the Village Store providing wine on sale or return basis. Thanks was also given to the clean up crew who worked hard to get the hall ready for the Antique Fair the next day.</p>	
<p>5. Hall Report SF: SF said he was not having a great deal of progress with the Information Commissioner’s Office regarding individual’s data privacy and the new Data Protection Act. So far around 50 - 60 theatre-goers had responded to his request but around 50 had not done so, however, they have until 25 May to reply. SF is now responsible for legionella testing and he thanked HB for the testing kit and teaching him what to do. He explained the necessary work to comply and further thanked HB and Irving Bunt for looking at the showers which needed flushing out. He has written to the Football Club regarding the legionella testing but to date had not received a response. Dave Robertson (DR) (a colleague of DJ) is putting together a Method Statement and HB will ask DJ to remind DR to complete the document. SF listed forthcoming productions including one booked through the Hall for Cornwall, the Village Hall’s booking fee had been paid but HfC had only sold 10 tickets, SF was promoting the event at a lower ticket price in the hope of selling more tickets.</p>	HB

<p>6. Maintenance HB: HB had given the kitchen a spring clean and met with the school's new contractor. HB believes there has been an improvement in the kitchen although she understands the kitchen should be deep cleaned once a year but does not know if this has been done yet. SD to enquire of the school. There has been a problem with school furniture being left out which is being resolved by being replaced with folding furniture which will be easier to put away. HB said there had been vandalism in the Ham Field with the lifebuoy ring being broken and bricks and wood thrown into the pond. HB also said that she and Irving Bunt had spoken to two boys cycling up a bank in the car park as well as now making jumps and other structures. SD asked if there was somewhere safer where they could cycle and it was decided to look at an area by the river where a tree had come down. It was decided to work with the young people to see if something could be facilitated. MT proposed booking Rospa for an annual check of the play equipment in July. HB was pleased to say that the Bowling Club lease had now been signed by herself and BE and was with the Bowling Club who were paying the Hall's expenses. This item can now be removed from future agendas.</p>	<p>HB</p> <p>SD</p> <p>HB</p>
<p>7. Fundraising: AR and RP reported on the forthcoming Craft Fair and said that some 34 stalls had been booked with a waiting list should anyone cancel. They proposed a Buy First Sunday on 1st April between 6 and 8 pm where people would be invited free of charge to meet the stallholders and have a preview of the stalls and are able to make purchases. AR and RP said that the rota for the cash desk was complete and letters had gone to cake makers for refreshments. RK was publicizing the event and BE was asked to put out the signs and arrows by the Sunday.</p>	
<p>8. Future Development: Regarding future charges for the car park users coming into force on 1st April BE had ordered a sign explaining the charges and who needed to pay. He said he was regularly leaving letters on cars left in the car park overnight informing them of the changes. Grantscape bid: MT and HB were thanked for progressing a bid for LED lights etc and SD said it was difficult to get prices for stand alone cookers and she would make enquiries of Woolacotts in St Austell.</p>	
<p>9. Any other business: CE suggested that SF and HB could speak to Miracle Theatre to see if an outdoor production could take place at Grampound. HB advised that Allan Webb had donated a ride-on mower to the Hall for use on the Ham Field and around the Hall. KC mentioned the Community Celebration Event organized by the Parish Council and taking place on 12 April. KC and SF to make a presentation on behalf of the Hall Trustees.</p>	<p>HB</p> <p>KC/SF</p>

Date of the next meeting; Wednesday 16 May